

MINUTES OF SWIMMING TARANAKI BOARD MEETING
Held Tuesday 8th May 2018, 7.30PM, Video Online Meeting



PRESENT: Cynthia Zehnder, Rowan Williams, Chris Drummond, Murray How, Maree Collins, Tania Stockman

APOLOGIES: Alison Gadsby

CONFLICTS OF INTEREST REGISTER: None

CONFIRMATION OF PREVIOUS MINUTES:

The minutes of 10 April 2018 meeting were read and accepted. Rowan/Maree CARRIED

MATTERS ARISING: None

STRATEGIC PLAN:

G1 Awards – Rowan and Alison have met and worked out changes, to be put into draft format. Either to be circulated to board before next meeting or tabled at next meeting.

Rowan/Maree CARRIED

FINANCIAL REPORT:

Move that the financial report for April 2018 be taken as read and approved and the accounts from the financial report be approved for payment and that the financial report be accepted as a true and correct record. Maree to discuss with TSB bank fee charges. Also to look into investing money from current account into investment

Move that the following resolutions to apply for funding be approved:

- The Southern Trust – NZSC Accommodation costs
- NZCT – Administrator Wages costs
- TSB Community Trust – Camps, Under 12 Championships, 2018 Relays

Tania/Maree CARRIED

RECORDER'S REPORT: - None

REGISTRAR'S REPORT: - None

TECHNICAL REPORT: - None

Rowan advised that Kath Tippett is doing ongoing training. Rowan also queried who purchases Rule Books and the board agreed that an up to date rule book should be at each meeting. Rowan to come back to the board with pricing on these books. Rowan also noted that Aquabladz have been great with recruiting officials lately. The technical committee will meet before next month's board meeting.

The technical committee will need to put in place officials for the Aquaknights Tri Series commencing December 15th through to Wednesday 19th December 2018.

Rowan/Murray

CARRIED

RECORD OFFICER'S REPORT:

New records were accepted and ratified.

Cynthia/Chris

CARRIED

TARANAKI EVENTS:

Winter Championships 20-22 July 2018

Maree advised it is the coaches' recommendation to remove qualifying times from 10 and under, 11 and 12's age groups but they must have had swum the event and have a time. Leave qualifying times in for other age ranges. This will generate more entries and has been well received from other clubs out of Taranaki. Tania to remove wording off picking up extra event across whole age groups. Tania to remove winter policy off website until it is reviewed and updated by Maree and Cynthia. Local rules to be introduced at this meet. It was agreed that no times were not to be accepted. Maree advised that Rotorua and Mt Manganui are planning on attending this year. Tania to draft a flyer with meet rules, amended and edited and send to Rowan and Maree for approval. Tania to obtain a copy of a hazard register from Stratford pool and Cynthia to assist with an emergency plan. Tania to provide to Maree a copy of last Winters programme for her to note any changes.

Maree/Cynthia

CARRIED

Tri Series

As Taranaki are hosting rights this year, Maree has met with Clive and Aimee. They are wanting to run the same as in 2014. Clive will be only in a support role, an administrator will be assisting Aimee. They are wanting to apply for funding and the board agrees that as long as this does not affect Swimming Taranaki's funding opportunities this will be fine. Board agreed that Swimming Taranaki will NOT be applying for funding for this event as this will jeopardise future planned funding opportunities. It was noted that funding will be applied for under the Aquaknights Tri Series Sub Committee. It was asked if any board member happy to be the administrator for this event or whether we approach club members. Tania to draft an email and send to Maree (copying Aimee and Clive into this). Maree will provide a breakdown of this role for this email. Six coaches, three team managers are needed, Aimee will be pulling in people for these roles. This will need to be put up on the website and social media. The board discussed the possibility of Tania assisting however they would like to see a volunteer committing to this role.

Taranaki Camps

Pool and accommodation booked. Tania to move forward with application and consent forms and further organisation of the camps. To circulate forms in an editable format.

Swimming Taranaki Awards:

Applications for nominations form have been received, Blazer Committee to meet, Tania to draft up flyer for awards. Tania to make contact with Stratford offering the opportunity for catering at \$5 per head. Tania to investigate thank you gift to speaker costs from previous years. An introduction for our guest speaker needs to be arranged. Tania and Cynthia offered to take photographs of the awards event.

Murray/Maree

CARRIED

NATIONAL EVENTS

Team manager reports from DIV II and NAG’s as attached. The board makes a special acknowledgement to Deborah Taylor, Murray How, Kim Agent and Tracey Knofflock, without the help and support of these people, these events would not be possible.

GENERAL BUSINESS

- Calendar 2018/2019 – List of events received from Donna and circulated. Meets to be allocated the same as last year. Tania to circulate to clubs and update social media/website.
- AGM – Tania to check constitution and processes for AGM. Karyn O’Byrne has notified board of her impending resignation this year as uniform officer. Tania to ‘advertise’ board vacancies that will be available this year alongside with nomination procedures.
- A discussion was had regarding councils LTP and that Swimming Taranaki were not supporting the removal of the outdoor pool in New Plymouth.
- A discussion was had over social media access. Currently several people have the ability to post onto social media on behalf of Swimming Taranaki. We have policies in place that the board felt we need to follow therefore felt it appropriate to review those who had access.

CLUB REPORTS - None received.

Meeting closed: 9.40pm

Next Meeting: 12 June 2018 – Stratford

Signed as a true and correct recordChairperson

.....Date